

# Notice of Meeting

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## Resource Management Select Committee

**Monday, 13th September 2010 at 6.30pm**  
in Committee Room 1 Council Offices  
Market Street Newbury

Date of despatch of Agenda: Friday, 3 September 2010

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on (01635) 519462  
e-mail: [schard@westberks.gov.uk](mailto:schard@westberks.gov.uk)

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WestBerkshire  
C O U N C I L

**Agenda - Resource Management Select Committee to be held on  
Monday, 13 September 2010 (continued)**

**To:** Councillors Jeff Brooks (Chairman), Richard Crumly, Dave Goff,  
David Holtby, David Rendel and Laszlo Zverko (Vice-Chairman)

**Substitutes:** Councillors Jeff Beck, Tony Linden, Keith Lock and Julian Swift-Hook

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# Agenda

## Part I

	<b>Page No.</b>
1. <b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	
2. <b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 12 July 2010.	1 - 8
3. <b>Declarations of Interest</b> To receive any Declarations of Interest from Members.	
4. <b>Actions from previous Minutes</b> <i>Purpose: To receive an update on actions following the previous Committee meeting.</i>	9 - 12
5. <b>Procurement processes</b> <i>Purpose: To continue work to review procurement processes in place across the Council.</i>	To Follow
6. <b>Timelord</b> <i>Purpose: To receive feedback from Heads of Service on their experience of the Timelord process and that of their staff.</i>	13 - 14
7. <b>Stress Management</b> <i>Purpose: To outline to the Committee the work being undertaken to manage stress and sickness absence within the organisation.</i>	15 - 22
8. <b>Employee Attitude Survey 2009 - update on action planning</b> <i>Purpose: To provide RMSC with an update on the actions that have taken place within services to address issues identified in the EAS 2009 survey results.</i>	23 - 38
9. <b>Exit Interview</b> <i>Purpose: To receive an update on progress with the exit interview process.</i>	39 - 40



**Agenda - Resource Management Select Committee to be held on  
Monday, 13 September 2010 (continued)**

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| 10. | <b>Financial Performance Report</b><br><i>Purpose: To inform the Select Committee of the latest financial performance of the Council.</i> | 41 - 58 |
| 11. | <b>Work Programme</b><br><i>Purpose: To consider and prioritise the work programme for 2010/11.</i>                                       | 59 - 62 |

## Information item

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|-----|---|---------|
| 12. | <b>Establishment Report Quarter 1 2010/11</b><br><i>Purpose: To receive a report on the changes to the Council's Establishment over the first quarter of 2010/11.</i> | 63 - 88 |
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Andy Day  
Head of Policy and Communication

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